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China Compulsory Certification Implementation Rules -
Telecommunications terminal equipment

强制性产品认证实施规则

电信终端设备

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- CNCA / China Compulsory Certification (CCC) regulations.
- Hands-on program experience with regulator CNCA for CCC mark’s compliance, approval and management.
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- Hands-on program experience with certification body CQC for “certification entrusting”, type test, initial factory audit, regular / annual factory audit (i.e. the “after-certification supervision” in this Rules).
- Manage, plan, guide and site-visit the global factories / suppliers’ global factories (i.e. the “manufacturing enterprises” in this Rules) in North America, Europe and China for CQC initial factory audit and regular annual factory audit (after-certification supervision).
- ISO Process Auditor, certified by Motorola USA & Motorola Singapore
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0 Introduction

This Rules is established based on the safety risk and certification risk of telecommunications terminal equipment. It stipulates the basic principles and requirements for the implementation of China Compulsory Certification for telecommunications terminal equipment.

This Rules can be used with other general rules issued by Certification and Accreditation Administration (CNCA), such as “China Compulsory Certification Implementation Rules - Manufacturing Enterprise Classification Management, Certification Mode Selection and Determination”, “China Compulsory Certification Implementation Rules - Utilization of Manufacturing Enterprise Testing Resource and Other Certification Results”, “China Compulsory Certification Implementation Rules - Factory Inspection General Requirements”.

The certification body shall make principles for certification according to the general implementation rules and this Rules and implement them accordingly.

Manufacturing enterprise shall ensure that their certified products are capable of sustaining the compliance with the certification and are compatible with the requirements of the standards.

1 Application scope

This Rules applies to telecommunications terminal equipment, including the following product types: modem (including card), fax machine, landline telephone terminal and telephone add-on device, cordless telephone terminal, group telephone, mobile user terminal, ISDN terminal, data terminal (including card), multimedia terminal.

Due to the changes in the laws, regulations or related product standards, technology, industry policies and other causes which may change the applicable scope, the announcement released by CNCA shall be final and conclusive.

2 Certification standards

No.	Product types	Certification standards	
		Safety standard	EMC standard
1	Modem (including card)	GB 4943.1	GB 9254 YD/T 993
2	Fax machine		
3	Landline telephone terminal and telephone add-on device		
4	Group telephone		

6.1.3 Items of type test

(1) Safety testing items

In principle, it shall include all applicable items specified in the product safety standards.

(2) EMC testing items

In principle, it shall include all applicable items specified in the electromagnetic compatibility standards for corresponding products.

6.1.4 Implementation of type test

In general, type test shall be conducted in the laboratory designated by CNCA. Laboratory shall conduct the type test to the samples, integrally record the whole test and archive for retaining, so that the test process and results are traceable.

On the premise of not affecting the validity of the certification results, certification body can formulate corresponding management procedures according to “China Compulsory Certification Implementation Rules – Utilization of Manufacturing Enterprise Testing Resource and Other Certification Results”, and use the testing resources of the manufacturing enterprise to conduct test or witness test by the test personnel sent by the designated laboratory according to the standard requirements; and designated laboratory will issue the test report. The laboratory shall ensure the authenticity, correctness and traceability of the test results. Certification body shall specify the requirements and procedure in certification implementation detailed-rules.

6.1.5 Type test report

Certification body shall specify a unified form of the type test report.

After the type test is completed, the laboratory shall, in time, provide the type test reports to certification body and CLIENT. The test report shall include the description of all product and certification information in the application unit. CLIENT shall ensure that it is able to provide the complete and valid type test report to certification body and laws enforcement authorities during the after-certification supervision.

6.2 Certification evaluation and approval

Certification body shall make a comprehensive evaluation to the type test results and relevant information / materials. For those meeting the certification requirements, the certificate will be granted. In the case of a nonconformity conclusion, the certification body shall not approve the certification entrusting and the certification is terminated.

6.3 Time limit of the certification

Certification body shall make specific provisions on each steps of the certification, and

information. If the evaluation is PASS, it may continue to maintain the certificate and use of certification mark. If the evaluation is Not-PASS, certification body shall suspend or revoke the certificate according to the corresponding situations; and announce it publicly.

8 Certificate

8.1 Maintenance of the certificate

This Rules covers the 5-year valid period of product certificate. Within the valid period, the validity of the certificate is maintained and depended on the “after-certification supervision” of the certification body.

Before the certification is expired, if it needs to continue to use, CLINET shall put forward the certification entrusting within 90 days before the expiry date. If the newest “after-certification supervision”, within the certificate validity, is PASS, then certification body shall directly renew the certificate after receiving the certification entrusting.

8.2 Change of products covered by the certificate

After certification, when critical components and raw materials used in the product, design and electrical structure involve product safety is changed, or other item, that was specified by the certification body in the certification implementation detailed-rules, is changed, CLIENT shall put forward a “change” entrusting to certification body. Only after the approval of certification body, may the change be implemented.

8.2.1 Change entrusting and requirements

Certification body shall clearly specify the certification change requirements in the certification implementation detailed-rules. It includes the scope and procedure of certification change.

For the change of the same product and the same content belongs to the same manufacturer's multiple manufacturing enterprises, the CLIENT may submit the change entrusting only once, and the certification body shall connectedly use the certificate involved in the change.

8.2.2 Change evaluation and approval

Certification body shall evaluate the provided materials according to the change contents, so as to ensure if the change can be approved. If sample testing or factory inspection is required, the approval shall be granted after the testing and / or inspection are PASS. In principle, the sample of the representative model of the initial all-item type test shall be used as the basis for change evaluation.

12 Certification implementation detailed-rules

Certification body shall formulate scientific, reasonable and feasible certification implementation detailed-rules, according to the principle and requirements of this Rules. Certification implementation detailed-rules shall be publicly announced, after filed to CNCA. Certification implementation detailed-rules shall at least include the following contents:

- (1) Certification procedure and time limits;
- (2) Certification mode and relevant requirements;
- (3) Details and relevant requirements of unit classification;
- (4) Classification management requirements of manufacturing enterprise;
- (5) Certification entrusting materials and relevant requirements;
- (6) Requirements for sample test (including requirements for type test, factory on-site / market sampling test, test using the testing resources of the manufacturing enterprise);
- (7) Requirements for initial factory inspection and after-certification supervision (including coverage requirements for factory inspection (including classification of product category), requirements for enterprise quality assurance capability and product consistency inspection, requirements for manufacturing enterprise's quality control testing, requirements for critical components and raw materials' quality control testing, requirements ODM / OEM model's factory inspection, relevant requirements for supervision frequency, sampling testing or inspection, etc.);
- (8) Requirements for certification change (including change version of standard);
- (9) Critical components and raw materials list and relevant requirements;
- (10) Requirements for certification technical personnel in charge;
- (11) Charge fees basis and relevant requirements;
- (12) Procedures and time limits requirements about technical dispute and appeal.

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